

MARION CARNEGIE LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
6:30 PM Monday, April 13, 2026

George Trammell called the meeting to order at 6:30 PM.

Roll Call:

Present:

Andrea Bradley	Matt Colboth	Twila Couey
Jenna Griffith	Phyllis Landwehr	Carolyn Loving
Roderick Throgmorton	George Trammell, President	Linda Walker
Shelley Hudspath, Director		

Recognition of Visitors and Visitor Comments:

There were two (2) visitors. There were no visitor comments.

Consent Agenda: (Minutes, Financial Statement, Department Activities, and Circulation Report)

A motion was made by Linda Walker and seconded by Roderick Throgmorton to approve the Consent Agenda. The motion carried with all in favor.

Director's Report:

1. The PNG program began on April 3, and attendance is steady. Because of the delay in getting grant approval, there is less time to spend the funds, so extended hours are being offered, and two mentors have been hired, instead of one.
2. Shelley explained how HB5236 will affect the library if passed and signed. It addresses electronic resources in the library and the costs associated when the library obtains those resources. Currently the library pays 4x the cost of an eBook or audiobook they have to rebuy after one or two years. The bill will make the costs equal to what a private individual would pay. The bill is expected to be voted upon soon.
3. Shelley held a supervisor meeting to discuss evaluation tools and made plans for formal evaluations to begin. Shelley plans to offer these tools to the board to consider for her evaluation.
4. A new patron handbook is now available for people who apply for a library card, and it is available at every desk on all floors.

Committee Reports:

1. **Personnel:** Shelley presented the board with a new organizational chart of the library staff with photos, names, and titles. She has also made one with board members for staff.
2. **Building and Grounds:** The HVAC handler needed repairs, and they were completed. Shelley is waiting to hear from McPherson regarding an estimate for weeding and mulching.
3. **Finance:** A CD for the Mariella Aikman Fund matured, and was rolled over to a new 18-month CD. \$14,897 can be spent this year.

The 2027 budget for the library is expected to be approved at a city council meeting at the end of April. Shelley submitted a budget of \$1,026,480 (2026 budget was \$947,580). The proposed, itemized budget was shared with the board at this meeting.

4. **Friends of the Library:** The March book sale generated more than \$1540. A Friends member who lives in Virginia sent a \$500 donation. At the last Friends meeting, it was approved to purchase five new book carts for the library's use, replacing some worn and unusable carts.
5. **Technology:** No report.

Unfinished Business:

1. **Carnegie Foundation Donation:** After discussion about a new circulation desk project or a new exterior sign project, Shelley and the board decided to obtain a new exterior sign. It was agreed to accept the quote from Liberty Signs in Marion. Shelley will contact Liberty for additional confirmation that the sign will be installed before celebrations of the 250th Anniversary of the US begin locally. Providing lights to the sign will also be an additional cost. Carolyn Loving made a motion to obtain a new sign for the library from Liberty Signs, Marion for the proposed quote using available funds from the Carnegie Foundation and donation funds on hand. The motion was seconded by Andrea Bradley. The motion passed with all in favor.

Shelley will look for additional resources to fund the desk project, and will obtain additional quotes.

2. **Mariella Aikman Donation:** After reviewing bids, it was proposed to use Slay's to and install laminate flooring for the tech lab. The bid of \$9107 is within the allowable funds of \$14,897, but included a line for unknown costs for repair work when the old glued carpet is removed. Shelley will check with Slay's to see if they can give a range for the unknown costs, and to lock in costs as she wants the work done in October. This will be reconsidered at the May board meeting.

New Business:

1. **Library Funding:** Shelley wanted the board to know that funding for the library comes mostly from city sales tax, Per Capita Income, other grants, and E-Rate.
2. **Sexual Harassment Training:** Board members must complete sexual harassment training. This is a free online training program that must be completed by the end of the 2026 calendar year. Shelley will email the links.
3. **Nominating Committee:** George Trammell asked for members to let him know if there was interest in serving on the Nominating Committee as new officers will be elected in June.
4. **Payment of March 2026 Bills:** A motion was made by Andrea Bradley and seconded by Matt Colboth to approve payment of the bills. All were in favor, and the motion carried.
5. **The next Board meeting is May 11, 2026 at 6:30 PM.**

A motion to adjourn was made by Twila Couey and seconded by Andrea Bradley, and the meeting was adjourned at 7:30 PM.

Respectfully submitted,
Phyllis Landwehr, Secretary