

**MARION CARNEGIE LIBRARY
BOARD OF TRUSTEES MEETING
6:30 p.m., Monday, February 10, 2025**

Call to Order – Twila Couey called the meeting to order at 6:30 pm.

Roll Call

Present:

Andrea Bradley
Twila Couey
Jenna Griffith - absent
Phyllis Landwehr
Carolyn Loving
Sue Ella Rhine
George Trammell - absent
Linda Walker - absent
Loretta Broomfield - Director

Recognition of Visitors:

One visitor was in attendance.

Consent Agenda (Minutes, Financial Statement, Department Activities & Circulation):

Andrea Bradley made a motion to approve the Consent Agenda, 2nd by Phyllis Landwehr, all were in favor and the motion passed.

Director's Report:

1. Princh Mobile Printing is now available for patrons to print remotely from their own devices to a library printer.
2. The new barcode duplicator has been installed. Staff will affix duplicated barcodes to the exterior of items that go into the IHLS delivery to allow the new automatic materials handling system to read and sort the items.
3. President Trump imposed a pause on all federal grants. PNG is a federal grant program. Loretta talked to the Director of the Illinois State Library and Mayor Absher about this. Mayor Absher advised to continue PNG programming.

Committee Reports:

1. Personnel: We are fully staffed and all are fully trained.
2. Building and Grounds: Nothing to report.
3. Finance: We have spent 72% of the overall budget and we are 75% of the way through the year.
4. Friends: The next book sale will be March 7 & 8, 2025.
5. Technology: E-Rate forms are filed and up to date for internet discount. Barcode duplicator is installed. IHLS provided a one-year supply of print ribbon, blank barcodes and label protectors to be used with the barcode duplicator.

Unfinished Business:

1. Strategic Plan: The board discussed options for completing a strategic plan. It was suggested that rather than starting from scratch, we simply update the existing plan. Loretta will start working on that, seek staff input and bring it back to the board.

New Business:

1. Payment of the January 2025 bills.
 - a. Carolyn Loving made a motion to pay the January bills, there was a second by Andrea Bradley, all were in favor and the motion passed.
3. The next meeting is March 10, 2025.
4. Adjournment
 - a. Carolyn Loving made a motion to adjourn, there was a second by Sue Ella Rhine, all were in favor and the motion passed. The meeting adjourned at 7:00 p.m.

Respectfully submitted by Loretta Broomfield, Director