

MARION CARNEGIE LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
6:30 P.M., Monday, February 12, 2024

George Trammell called the meeting to order at 6:30 p.m.

The board welcomed newly appointed trustee, Phyllis Landwehr and made introductions.

Roll Call:

Present:

Steve Aschieris
Andrea Bradley
Twila Couey
Jenna Griffith – Absent
Phyllis Landwehr
Carolyn Loving
Dr. John O’Keefe – Absent
George Trammell
Linda Walker
Loretta Broomfield – Director

Recognition of Visitors:

There were three visitors in attendance.

Consent Agenda (Minutes, Financial Statement, Department Activities & Circulation):

Linda Walker made a motion to approve the Consent Agenda as presented. It received a second, all were in favor and the motion passed.

Director’s Report:

- Loretta reported there have been some building issues this month including the installation of a new fire alarm system, work in the elevator pit, a broken pipe, and issues with the hot water heater. All have been resolved within budget or are in process now.
- Due to loss, the library will no longer circulate mobile hotspots and laptops outside of the building.

Committee Reports:

1. Personnel: The staff changes reported at the January meeting have all been made and things are going well.
2. Building and Grounds: See Director’s Report above.
3. Finance: The FY 2025 proposed budget is due to the Treasurer’s Office this week and Loretta has been working on it. No big changes expected.
4. Friends of the Library: The next book sale is in March. The Friends conducted an email vote to approve a \$1,500 donation to the library for the Summer Reading Program.
5. Technology: None

Unfinished Business: None

New Business:

1. Change the date of the November board meeting to November 18, 2024 due to Veterans Day. No one was opposed so the meeting date will be changed.
2. Carolyn Loving made a motion to purchase two costumes for children's programming to be paid from the Aikman fund. The motion received a second, all were in favor and the motion passed.
3. Linda Walker made a motion to pay the January 2024 bills. The motion received a second, all were in favor and the motion passed.
4. The next meeting will be March 11, 2024 at 6:30.
5. Adjournment: A motion was made by Steve Aschieris to adjourn at 6:54 p.m. The motion received a second, all were in favor and the motion passed.

Respectfully submitted by Loretta Broomfield, Library Director