

**MARION CARNEGIE LIBRARY
BOARD OF TRUSTEES MEETING
6:30 p.m., Monday, September 13, 2022**

Call to Order - meeting started at 6:31.

Roll Call

Attendance:

Andrea Bradley - Absent
Twila Couey
Jenna Griffith - Absent
Carolyn Loving
Dr. John O'Keefe
George Trammell
Kim Walker - Absent
Linda Walker
Andrew Wilson - Absent
Loretta Broomfield - Director

Recognition of Visitors:

None

Consent Agenda:

There was a motion made by Carolyn Loving and seconded by Twila Couey to approve the Consent Agenda. All were in favor and the motion passed.

Director's Report:

Regular programming activities in August with a couple of additions: Professional headshots were offered and our collaboration with Man-Tra-Con continued as components of the Continuing Careers ARPA grant.

September is National Library Card Sign up Month. Keith worked with eight local businesses to offer special promotions to customers who show their Marion Carnegie Library card during September.

Staff have been working on a community survey and hope to have it ready for distribution in the fall.

Loretta was invited to serve on the planning committee for the annual Reaching Forward South Conference. The 2023 RFS Conference will be in O'Fallon on April 14.

Projects for the Aikman Trust and the Peterson Trust are both underway.

PNG is between cycles. Loretta and Keith are interviewing for a new mentor. Loretta and Keith will also be presenting at the Illinois PNG meeting on September 16 to share what makes PNG at MCL successful.

The Continuing Careers grant ends September 30 and all funds have been expended.

IHLS Member Day will take place online on November 17. Board members are invited to attend. Loretta will email the link to register.

IHLS continues to investigate the purchase of automatic materials handlers for each of their hubs. Loretta chairs the IHLS Facilities and Operations Committee and will keep the board informed of developments that may affect the workflow at MCL.

Committee Reports:

1. Personnel: In the process of hiring a PNG Mentor
2. Building & Grounds:
3. Finance: Received per capita check
4. Friends of the Library – Very successful book sale in August and the next sale will be in November. Three correctional institution staff came after the sale to select books for their libraries. All expressed appreciation for the opportunity.
5. Technology: The new microfilm reader has arrived and will be installed later in September. Staff will also receive training once it is installed.

Unfinished Business

1. None

New Business:

1. FY 2023 Per Capita Grant Requirements: Multiple chapters of “Serving Our Public” will be reviewed over the next two board meetings in order to meet grant requirements.
2. Questionnaires were distributed. Each board member was asked to complete the questionnaire and submit a photo for a Board Member Spotlight to be published in a local newspaper.
3. A motion was made by Linda Walker and seconded by Dr. O’Keefe to approve the August 2022 bills. All were in favor and the motion passed.
4. Next board meeting will be October 10, 2022 at 6:30.

At 6:53 p.m., Linda Walker made a motion to adjourn with a second by Carolyn Loving. All were in favor and the motion passed.

-Respectfully submitted by Loretta Broomfield, Library Director