

**MARION CARNEGIE LIBRARY  
BOARD OF TRUSTEES MEETING  
6:30 p.m., Monday, May 8th, 2023**

Call to Order - meeting started at 6:30.

Roll Call

Present:

Andrea Bradley  
Twila Couey  
Jenna Griffith  
Carolyn Loving  
Dr. John O'Keefe  
George Trammell  
Kim Walker  
Linda Walker - absent  
Loretta Broomfield - Director

**Recognition of Visitors:**

There were 31 visitors in attendance, several spoke in open session.

**Consent Agenda (Minutes, Financial Statement, Department Activities & Circulation):**

There was a motion made by Dr. O'Keefe to approve the Consent Agenda, it received a 2nd, all were in favor and the motion passed.

**Director's Report:**

- Loretta reported that she and five supervisors attended the Reaching Forward South conference in O'Fallon on April 14th.
- Loretta reported that over 7,200 library surveys were mailed out with City of Marion water bills.
- Loretta reported that they have done quite a few visits with schools during the month.

**Committee Reports:**

1. Personnel: Loretta reported that Jenna Barnes in the YA department resigned. They were able to fill the position internally with Madi Short. Madi's Librarian 1 position was filled by Library Assistant, Araya Jennings; the library is currently taking applications for Library Assistant.
2. Building & Grounds: Loretta reported that the city moved the storage building.
3. Finance: Loretta reported that April 30 was the end of the physical year and the library spent 99% of the budget.
4. Friends of the Library – The next book sale will be June 9th & 10th.
5. Technology: Loretta reported that the e-rate funding letter has come in.

**Unfinished Business**

1. None

**New Business:**

1. Appoint Nominating Committee
  - a. Dr. O'Keefe was appointed chair of the nominating committee.

2. Nonresident Card Participation 2024
  - a. A motion was made by Dr. O'Keefe to keep the nonresident card at the current rate and continue to participate in the nonresident fee program, the motion was seconded, all were in favor and the motion passed.
3. Staff In-service Training Day - October 9, 2023
  - a. A motion was made by Twila Couey for the library staff to have an all staff training day on October 9th, a seconded was made, all were in favor and the motion passed.
4. Collection Management - tabled till next month
5. Payment of April 2023 bills.
  - a. Bills will be paid with approval next month due to technical issues.
6. Next meeting is June 12th, 2023
7. Adjournment
  - a. A motion was made by Dr. O'Keefe to adjourn, it was seconded, all were in favor and the motion passed. Adjourned 7:51 p.m.

-respectfully submitted by Jenna Griffith, Secretary