

**MARION CARNEGIE LIBRARY  
BOARD OF TRUSTEES MEETING  
6:30 p.m., Monday February 13, 2023**

**Call to Order:** George Trammell called the meeting to order at 6:30.

**Roll Call:**

Present: Andrea Bradley, Twila Couey, Carolyn Loving, Dr. John O'Keefe,  
George Trammell, Linda Walker

Absent: Jenna Griffith, Kimberly Walker

**Recognition of Visitors:** None

**Consent Agenda (Minutes, Financial Statement, Department Activities & Circulation):**

A motion and second were made to approve the consent agenda as presented. All were in favor and the motion passed.

**Director's Report:**

- The library is participating in Third Thursday promotions with the City and downtown businesses. This is planned for the Third Thursday of every month for the foreseeable future.
- Loretta submitted the per capita grant application to the Illinois State Library. This grant provides a little over \$24,000 to the library.
- Loretta has filed the first E-Rate form for telecommunications
- The FY 2024 budget proposal is due to the City on February 15. A draft was presented to the board.

**Committee Reports:**

1. Personnel: With two new hires in January, the library is now fully staffed.
2. Building and Grounds: The main floor study room is now open for the first time since the start of the pandemic. In only a few days, the room has been used several times. An online system is being used for booking so users can reserve the room from home. A small air purifier will be bought for the room.
3. Financial: Draft of proposed FY 2024 budget was presented. No drastic changes from last year.
4. Friends: Book sale March 10 & 11
5. Technology: Loretta filed the first E-Rate application form for internet and for telecommunication equipment. E-Rate normally pays 80% of internet expenses.

Unfinished Business: None

**New Business:**

1. Trustee Vacancy: Andrew Wilson resigned from the board. At the March meeting, the board will discuss names to submit to the Mayor to fill the vacancy.
2. Payment of January 2023 bills: A motion and second were made to pay the January 2023 bills. All were in favor the motion passed.
3. Next meeting is March 13, 2023
4. Adjournment: A motion and second were made to adjourn. All were in favor and the motion passed. Meeting adjourned at 6:45 p.m.

Respectfully submitted by Loretta Broomfield, Library Director