

**MARION CARNEGIE LIBRARY  
BOARD OF TRUSTEES MEETING  
6:30 p.m., Monday, September 11th, 2023**

Call to Order - meeting started at 6:30.

Roll Call

Present:

Steve Aschieris  
Andrea Bradley - absent  
Twila Couey  
Jenna Griffith  
Carolyn Loving  
Dr. John O'Keefe - absent  
George Trammell  
Kim Walker - absent  
Linda Walker  
Loretta Broomfield - Director

**Recognition of Visitors:**

There were seven visitors in attendance. None spoke during public comment.

**Consent Agenda (Minutes, Financial Statement, Department Activities & Circulation):**

There was a motion made by Carolyn Loving to approve the Consent Agenda, it received a 2nd, all were in favor and the motion passed.

**Director's Report:**

- Loretta reported that she attended a Very Merry Marion meeting with other city employees.
- Loretta reported that Protek began installing a new video surveillance system.
- Loretta reported that she met with Linda Byassee about a donation.

**Committee Reports:**

1. Personnel: None
2. Building & Grounds: None
3. Finance: None
4. Friends of the Library – The next book sale will be in November
5. Technology: none

**Unfinished Business**

1. Electronic Sign
  - A letter will be sent to local residents regarding the installation of an electronic sign. There will be meeting for the community to comment on the sign prior to the next scheduled library meeting.

**New Business:**

1. Policies and Employee Handbook Review
  - A motion was made by Linda Walker to accept the changes as presented. A second was made. All were in favor and the motion passed.
2. Telescope Circulation Policy
  - Carolyn Loving made a motion in favor of the proposed policy. A second was made. All were in favor and the motion passed.

3. Payment of August 2023 bills.

A motion was made by Linda Walker to pay August bills, the motion received a 2nd, all were in favor and the motion passed.

3. Next meeting is October 16th, 2023 at 6:30 p.m. with a special meeting about the possible purchase of an electronic sign immediately prior starting at 6:00 p.m.

4. Adjournment

a. A motion was made by Steve Aschieris to adjourn at 7:14 p.m. The motion was seconded, all were in favor and the motion passed.

-respectfully submitted by Jenna Griffith, Secretary